



BANK GPB INTERNATIONAL S.A.

MEMBER OF GAZPROMBANK GROUP

SENIOR MANAGER COLLATERAL MANAGEMENT

(SMCM/OG/2016)

Reporting line: Senior Manager will report to the Head of the Collateral Management Department.

Your responsibilities:

- Accounting and maintenance of the database of the collateral portfolio of the bank, including reconciliation, market prices update, registering of movements of the financed goods/assets, registering and management of the supporting documents (transport, storage documents).
- Leading role in the development of in-house IT-based tools for the collateral management.
- Active participation to the task setting and deployment for the collateral management system(s) from third party providers.
- Construction and maintenance of the information exchange framework between the bank and the clients, intermediaries, warehouses, surveyors, forwarders, insurance brokers and companies, intelligence information providers and other service providers, automation and optimisation of the information flows.

General responsibilities as the Collateral Management team member:

- Administration and independent control of required collateral, its valuation, presence, consistency and compliance of the supporting documents, including organisation of registration and storage of the supporting documents.
- According to Bank's procedures, permanent control of the collateral structures in respect of variety of risks including those related to sanctions, potential fraud, misappropriation and others.
- Overseeing and tracking of the value of the underlying goods financed and perform margin calls to the customers as required.
- Approval and monitoring of transactions to ensure they remain within agreed credit parameters as approved.
- Providing timely and proper release instructions to warehouses / forwarders and information updates to relevant counter parties such as insurance companies.



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Your profile:

- Degree in IT (applied for finance, accounting, trading, banking), Accounting, Finance, Economics or a related field.
- 3 years of professional experience in a lending section of a commercial bank (collateral management, middle office, loan administration, loans portfolio management) or in a trading/wholesale company in the related area.
- High level of PC literacy, good understanding of databases management, macro level programming skills in database management software (Microsoft Excel, Microsoft Access and others).
- Understanding of business processes and controls in lending and/or trading business.
- Prior exposure to the Eastern Europe, Caucasus, Russia/CIS markets is a distinct advantage.
- Desire to learn constantly from the market and apply modern approaches and technologies.
- Strong communication and interpersonal skills with the ability to work in a fast paced environment in a fast-developing institution.
- Result orientation.
- Fluency in English. Russian language skills are a distinct advantage.

Interested to take up the challenge?

Please send your application, mentioning the above reference, to the attention of Olga Grintsevitch, Head of Human Resources, to the following address: recruitment@gazprombank.lu.

Your application will be treated in a confidential way according to the legal dispositions in terms of private data collection and treatment.